

## NEW BRUNSWICK BD OF ED-02303530 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Civil Rights	Civil Rights (Off-Site Assessment Tool) (800H)	NEW BRUNSWICK BD OF ED-02303530	800	06/23/2022	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:10 AM CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Wagener 05/27/2022 11:57 AM  SFA will post the most up to date civil rights documentation on school's website by 6/3/22.  Implementation date - 5/27/22  Flagged by Corinne Santos-Hernandez 05/23/2022 11:00 AM  The SFA must use the most current non-discrimination statement on all program materials made available to the public. All materials/documents distributed to households or posted on the school's website must contain one of the two nondiscrimination statements found from the link below: <a href="https://www.nj.gov/agriculture/divisions/fn/pdf/form213.pdf">https://www.nj.gov/agriculture/divisions/fn/pdf/form213.pdf</a> Explain, in detail, how the correct non discrimination statement will be incorporated in program materials and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.  Below is the USDA Nondiscrimination Statement:  In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.				
Civil Rights	Civil Rights (Off-Site Assessment Tool) (800H)	NEW BRUNSWICK BD OF ED-02303530	806		CAP Accepted

## NEW BRUNSWICK BD OF ED-02303530 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:08 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 11:57 AM Civil rights training will take place on September 1, 2022 for all Foodservice employees and before the deadline for all district employees who are otherwise involved in Foodservice activities.				
<b>Corrective Action History</b>	Flagged by Corinne Santos-Hernandez 05/23/2022 11:00 AM				
	Annual civil rights training deadline for this school year is September 30, 2021 and is required for all staff who interact with program participants or applicants (e.g. cafeteria staff, free/reduced application approval). The SFA must keep documentation of the annual training that includes staff who attended, date of training and topics covered. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Civil Rights	Civil Rights (Off-Site Assessment Tool) (800H)	NEW BRUNSWICK BD OF ED-02303530	807	06/23/2022	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:11 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:04 PM SFA will complete Form 86 for ALL sites by the October 15 deadline.				
	Date of implementation - May 25, 2022				
<b>Corrective Action History</b>	Flagged by Corinne Santos-Hernandez 05/23/2022 11:02 AM				
	SFA must have a completed Civil Rights Compliance Form (#86) available for each school during the current school year by October 15th of each school year. The Civil Rights Compliance Form 86 was completed on March 8, 2022. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
SFA On-Site Monitoring	SFA/Sponsor On-Site Monitoring (Off-Site Assessment Tool) (900H)	NEW BRUNSWICK BD OF ED-02303530	900		CAP Accepted

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Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:10 AM CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 11:58 AM Third party consultant will complete onsite monitoring forms in October 2022 for the 22/23 school year.				
	Flagged by Corinne Santos-Hernandez 05/23/2022 11:00 AM  All SFAs must conduct, at a minimum, one on-site accountability review of each school's breakfast and lunch program under its sponsorship by February 1st each year. Seamless Summer Option (SSO) Site Monitoring Forms were completed on 2/23/22 for both breakfast and lunch. The SFA hired 3rd party consultants that conducted the monitoring requirement. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Afterschool Snack Program	Afterschool Snack Program (On-Site Assessment Tool - Site) (1700H)	A.C. Redshaw-1300		06/23/2022	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:12 AM CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:06 PM  Onsite monitoring of the ASSP will be conducted within four weeks of the start of the program as well as a second time before the completion of the school year.  Date of implementation - May 25, 2022				
	Flagged by Corinne Santos-Hernandez 05/23/2022 11:04 AM  After School Snack Program (ASP) must complete the self review of ASP twice per school year. The first review should be conducted within 4 weeks of start of ASP. The second review should be conducted prior to the end of the school year. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Afterschool Snack Program	Afterschool Snack Program (Other Programs)	A.C. Redshaw-1300		06/23/2022	CAP Accepted

## NEW BRUNSWICK BD OF ED-02303530 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:12 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:06 PM				
	Onsite monitoring of the ASSP will be conducted within four weeks of the start of the program as well as a second time before the completion of the school year.  Date of implementation - May 25, 2022				
<b>Corrective Action History</b>	Flagged by Corinne Santos-Hernandez 05/23/2022 11:04 AM				
	After School Snack Program (ASP) must complete the self review of ASP twice per school year. The first review should be conducted within 4 weeks of start of ASP. The second review should be conducted prior to the end of the school year. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Meal Components and Quantities - Review Period	A.C. Redshaw-1300	409	06/23/2022	CAP Accepted
	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)				
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:11 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:01 PM				
	Two types of milk (non-Lactaid) are offered for breakfast in the classroom sites AND breakfast carts effective today, May 25, 2022.  Flagged by Corinne Santos-Hernandez 05/23/2022 11:00 AM				
<b>Corrective Action History</b>	At breakfast, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 3 components of the reimbursable breakfast, in minimum daily and weekly requirements, are offered. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	*** At breakfast, only one type of milk was offered to students. One percent white milk was offered with Lactaid milk. Milk invoices were requested and uploaded in documents tab for the week of review. However, the milk does not indicate enough milk form the invoice to total the amount of milk served for both breakfast and lunch. Advised the sponsor that a minimum of two choices of milk must be offered on all meal service lines/serving areas (including classrooms) and Lactaid milk is not a substitution for the other type of milk. Lactaid milk should be made available to those students who are lactose intolerant.				

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Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Afterschool Snack Program	Afterschool Snack Program (On-Site Assessment Tool - Site) (1700H)	Lincoln-1301		06/23/2022	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:11 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:06 PM				
	Onsite monitoring of the ASSP will be conducted within four weeks of the start of the program as well as a second time before the completion of the school year.				
Date of implementation - May 25, 2022					
Flagged by Corinne Santos-Hernandez 05/23/2022 11:04 AM					
SFA's who participate in the After School Snack Program (ASP) must complete the self-review of ASP twice per school year. The first review should be conducted within 4 weeks of start of ASP. The second review should be conducted prior to the end of the school year. Explain in detail, how the finding will be corrected, and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					
Afterschool Snack Program	Afterschool Snack Program (Other Programs)	Lincoln-1301		06/23/2022	CAP Accepted

## NEW BRUNSWICK BD OF ED-02303530 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:11 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:06 PM				
	Onsite monitoring of the ASSP will be conducted within four weeks of the start of the program as well as a second time before the completion of the school year.				
<b>Corrective Action History</b>	Date of implementation - May 25, 2022				
	Flagged by Corinne Santos-Hernandez 05/23/2022 11:04 AM				
	SFA's who participate in the After School Snack Program (ASP) must complete the self-review of ASP twice per school year. The first review should be conducted within 4 weeks of start of ASP. The second review should be conducted prior to the end of the school year. Explain in detail, how the finding will be corrected, and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Afterschool Snack Program	Afterschool Snack Program (On-Site Assessment Tool - Site) (1700H)	Lincoln-1301	1700	06/23/2022	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:13 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:46 PM				
	Onsite monitoring of the ASSP will be conducted within four weeks of the start of the program as well as a second time before the completion of the school year.				
<b>Corrective Action History</b>	Date of implementation - May 25, 2022				
	Flagged by Corinne Santos-Hernandez 05/23/2022 11:05 AM				
	As discussed at the exit conference, violations were found for the After School Snack Program. Explain in detail, how the finding (s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Group 1: CA Count (3)		NEW BRUNSWICK BD OF ED-02303530		06/23/2022	CAP Accepted

# NEW BRUNSWICK BD OF ED-02303530 - Corrective Action Report (Detail)

<b>Corrective Action History</b>	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:13 AM</p> <p>CAP Accepted</p>
	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:13 AM</p> <p>CAP Accepted</p>
	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:13 AM</p> <p>CAP Accepted</p>
	<p>Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:14 PM</p> <p>Third party consultant will complete onsite monitoring forms in October 2022 for the 22/23 school year.</p> <p>Date of implementation - May 25, 2022</p>
	<p>Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:14 PM</p> <p>Third party consultant will complete onsite monitoring forms in October 2022 for the 22/23 school year.</p> <p>Date of implementation - May 25, 2022</p>
	<p>Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:14 PM</p> <p>Third party consultant will complete onsite monitoring forms in October 2022 for the 22/23 school year.</p> <p>Date of implementation - May 25, 2022</p>
	<p>Flagged by Corinne Santos-Hernandez 05/23/2022 11:01 AM</p> <p>The Seamless Summer Option (SS) Site Monitoring Form was completed on 2/23/22 by 3rd party consultants. Meal counting and/or claiming problems were identified during the on-site accountability review conducted by the SFA. However, the counting/claiming problem identified was not sufficiently corrected. When the SFA identifies meal counting and/or claiming problems during an on-site accountability review, a follow-up review must be conducted within 45 calendar days to ensure that appropriate corrective action was taken. Further corrective action must now be taken to bring the meal counting system into compliance with regulations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>

# NEW BRUNSWICK BD OF ED-02303530 - Corrective Action Report (Detail)

	Flagged by Corinne Santos-Hernandez 05/23/2022 11:01 AM			
	All SFAs must conduct an on-site accountability review of breakfast and lunch prior to February 1st each school year. The SBP On-Site Accountability Review Form (#292) must be used. Accountability reviews must be conducted by an SFA employee. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
	Flagged by Corinne Santos-Hernandez 05/23/2022 11:01 AM			
	All SFAs must conduct an on-site accountability review of breakfast and lunch prior to February 1st each school year. Accountability reviews must be conducted by an SFA employee. If the SFA requires an extension, the SFA must request and receive approval from the State Agency in order to extend the February 1 deadline to complete the on-site accountability review. Seamless Summer Option (SSO) Site Monitoring Form was conducted on 2/23/22. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Group 2: CA Count (3)		NEW BRUNSWICK BD OF ED-02303530	06/23/2022	CAP Accepted
	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:14 AM			
	CAP Accepted			
	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:14 AM			
	CAP Accepted			
	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:14 AM			
	CAP Accepted			
	Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:14 PM			
	Third party consultant will complete onsite monitoring forms in October 2022 for the 22/23 school year.			
	Date of implementation - May 25, 2022			
	Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:14 PM			
	Third party consultant will complete onsite monitoring forms in October 2022 for the 22/23 school year.			
	Date of implementation - May 25, 2022			



# NEW BRUNSWICK BD OF ED-02303530 - Corrective Action Report (Detail)

<b>Corrective Action History</b>	<p>Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:14 PM</p> <p>Third party consultant will complete onsite monitoring forms in October 2022 for the 22/23 school year.</p> <p>Date of implementation - May 25, 2022</p>
	<p>Flagged by Corinne Santos-Hernandez 05/23/2022 11:01 AM</p> <p>The Seamless Summer Option (SS) Site Monitoring Form was completed on 2/23/22 by 3rd party consultants. Meal counting and/or claiming problems were identified during the on-site accountability review conducted by the SFA. However, the counting/claiming problem identified was not sufficiently corrected. When the SFA identifies meal counting and/or claiming problems during an on-site accountability review, a follow-up review must be conducted within 45 calendar days to ensure that appropriate corrective action was taken. Further corrective action must now be taken to bring the meal counting system into compliance with regulations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>
	<p>Flagged by Corinne Santos-Hernandez 05/23/2022 11:01 AM</p> <p>Meal counting and/or claiming problems were identified during the on-site accountability review conducted by the SFA. However, the counting/claiming problem identified was not sufficiently corrected. When the SFA identifies meal counting and/or claiming problems during an on-site accountability review, a follow-up review must be conducted within 45 calendar days to ensure that appropriate corrective action was taken. Further corrective action must now be taken to bring the meal counting system into compliance with regulations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>There was a corrective action that required a follow-up review within 45 days to determine that the corrective actions resolved the problems. The corrective action found from this school site is to ensure staff is accurately accounting for reimbursable meals at the end of the service line and not in the beginning.</p>

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	<p>Flagged by Corinne Santos-Hernandez 05/23/2022 11:01 AM</p> <p>Meal counting and/or claiming problems were identified during the on-site accountability review conducted by the SFA. However, the counting/claiming problem identified was not sufficiently corrected. When the SFA identifies meal counting and/or claiming problems during an on-site accountability review, a follow-up review must be conducted within 45 calendar days to ensure that appropriate corrective action was taken. Further corrective action must now be taken to bring the meal counting system into compliance with regulations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>*** There were numerous corrective actions that required a follow-up review within 45 days to determine that the corrective actions resolved the problems. The corrective action found from the school sites are as follows:</p> <ul style="list-style-type: none"> <li>- Ensure staff is accounting for meals at the end of the serving line.</li> <li>- Post Board of Health Certificate in location which is visible to the public.</li> <li>- Counting meals and subtracting leftover is not an approved method for meal accountability. Clicker, count sheet, roster or tallies must be used at the end of the meal service line to record meals to assure that a reimbursable meal was selected.</li> <li>- Counting meals and subtracting meals from production records is not an approved meal accountability.</li> <li>- Retrain cashiers to accurately identify a reimbursable meal for Offer versus Serve (OVS) and file in the training folder as part of the professional standards.</li> <li>- Ensure that production records documents the vegetable subgroups used for the meal pattern. Train staff to properly complete PRs especially with the cook, prep and hold time of HACCP temperatures.</li> </ul>				
Group 3: CA Count (3)		NEW BRUNSWICK BD OF ED-02303530		06/23/2022	CAP Accepted
	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 01:38 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 01:38 PM</p> <p>CAP Accepted</p>				

# NEW BRUNSWICK BD OF ED-02303530 - Corrective Action Report (Detail)

<b>Corrective Action History</b>	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 01:38 PM</p> <p>CAP Accepted</p>
	<p>Corrective Action Plan: Submitted by Patrick Wagener 06/01/2022 12:32 PM</p> <p>Two choices of milk will be served at all points of service, including classrooms. Choice will be 1% white milk and flavored skim (chocolate or strawberry)</p> <p>Date of implementation - May 25, 2022</p>
	<p>Corrective Action Plan: Submitted by Patrick Wagener 06/01/2022 12:32 PM</p> <p>Two choices of milk will be served at all points of service, including classrooms. Choice will be 1% white milk and flavored skim (chocolate or strawberry)</p> <p>Date of implementation - May 25, 2022</p>
	<p>Corrective Action Plan: Submitted by Patrick Wagener 06/01/2022 12:32 PM</p> <p>Two choices of milk will be served at all points of service, including classrooms. Choice will be 1% white milk and flavored skim (chocolate or strawberry)</p> <p>Date of implementation - May 25, 2022</p>
	<p>Corrective Action Plan: Submitted by Patrick Wagener 06/01/2022 12:32 PM</p> <p>Two choices of milk will be served at all points of service, including classrooms. Choice will be 1% white milk and flavored skim (chocolate or strawberry)</p> <p>Date of implementation - May 25, 2022</p>
	<p>Corrective Action Plan: Rejected by Corinne Santos-Hernandez 06/01/2022 11:25 AM</p> <p>The <b>Corrective Action Plan Submitted does not provide the appropriate CAP for the flagged corrective action. Please resubmit the CAP.</b></p>
	<p>Corrective Action Plan: Rejected by Corinne Santos-Hernandez 06/01/2022 11:25 AM</p> <p>The <b>Corrective Action Plan Submitted does not provide the appropriate CAP for the flagged corrective action. Please resubmit the CAP.</b></p>
	<p>Corrective Action Plan: Rejected by Corinne Santos-Hernandez 06/01/2022 11:25 AM</p> <p>The <b>Corrective Action Plan Submitted does not provide the appropriate CAP for the flagged corrective action. Please resubmit the CAP.</b></p>

## NEW BRUNSWICK BD OF ED-02303530 - Corrective Action Report (Detail)

	<p>Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:15 PM</p> <p>Third party consultant will complete onsite monitoring forms in October 2022 for the 22/23 school year.</p> <p>Date of implementation - May 25, 2022</p>
	<p>Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:15 PM</p> <p>Third party consultant will complete onsite monitoring forms in October 2022 for the 22/23 school year.</p> <p>Date of implementation - May 25, 2022</p>
	<p>Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:15 PM</p> <p>Third party consultant will complete onsite monitoring forms in October 2022 for the 22/23 school year.</p> <p>Date of implementation - May 25, 2022</p>
	<p>Flagged by Corinne Santos-Hernandez 05/23/2022 11:01 AM</p> <p>A minimum of two varieties of fluid milk must be offered throughout the breakfast and lunch meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored or flavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>-Although, day of review was not observed- documentation from review period results in only 1% white milk was served during breakfast. Lactaid skim milk was also served and documented but however it was not enough served. The days varied from 3-6 for the review week with one day that Lactaid was not served at all. On 3/17/22- milk was not served.</p>
	<p>Flagged by Corinne Santos-Hernandez 05/23/2022 11:01 AM</p> <p>A minimum of two varieties of fluid milk must be offered throughout the breakfast meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored or flavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>Although, day of review was not observed- documentation from review period results in only 1% white milk was served during breakfast. Lactaid skim milk was also served and documented but however it was not enough served. The days varied from 6-17 for the review week..</p>

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	<p>Flagged by Corinne Santos-Hernandez 05/23/2022 11:01 AM</p> <p>A minimum of two varieties of fluid milk must be offered throughout the breakfast meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored or flavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>Although, day of review was not observed- documentation from review period results in only 1% white milk was served during breakfast. Lactaid skim milk was also served and documented but however it was not enough served. The days varied from 12-64 for the review week with one day that Lactaid was not served at all.</p>				
Group 4: CA Count (2)		NEW BRUNSWICK BD OF ED-02303530		06/23/2022	CAP Accepted
	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 01:38 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 01:38 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Patrick Wagener 06/01/2022 12:34 PM</p> <p>Meal counting and claiming will be a two-person process to verify each individual's count. One will review the attendance sheets while the other enters the information.</p> <p>Date of implementation - May 25, 2022</p>				
	<p>Corrective Action Plan: Submitted by Patrick Wagener 06/01/2022 12:34 PM</p> <p>Meal counting and claiming will be a two-person process to verify each individual's count. One will review the attendance sheets while the other enters the information.</p> <p>Date of implementation - May 25, 2022</p>				
	<p>Corrective Action Plan: Rejected by Corinne Santos-Hernandez 06/01/2022 11:26 AM</p> <p>The <b>Corrective Action Plan Submitted does not provide the appropriate CAP for the flagged corrective action. Please resubmit the CAP.</b></p>				
	<p>Corrective Action Plan: Rejected by Corinne Santos-Hernandez 06/01/2022 11:26 AM</p> <p>The <b>Corrective Action Plan Submitted does not provide the appropriate CAP for the flagged corrective action. Please resubmit the CAP.</b></p>				

# NEW BRUNSWICK BD OF ED-02303530 - Corrective Action Report (Detail)

<b>Corrective Action History</b>	<p>Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:15 PM</p> <p>Third party consultant will complete onsite monitoring forms in October 2022 for the 22/23 school year.</p> <p>Date of implementation - May 25, 2022</p>				
	<p>Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:15 PM</p> <p>Third party consultant will complete onsite monitoring forms in October 2022 for the 22/23 school year.</p> <p>Date of implementation - May 25, 2022</p>				
	<p>Flagged by Corinne Santos-Hernandez 05/23/2022 11:02 AM</p> <p>Breakfast and lunch counts by category (free, reduced and/or paid) must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>Breakfast:</p> <p>Overclaim of 4 on 3/10/22</p> <p>Underclaim of 100 on 3/23/22</p> <p>Lunch:</p> <p>Overclaim of 1 on 3/23/22</p> <p>Underclaim of 1 on 3/28/22</p>				
	<p>Flagged by Corinne Santos-Hernandez 05/23/2022 11:02 AM</p> <p>Lunch counts by category (free, reduced and/or paid) must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>There were 2 days that had an overclaim during the review month. On 3/21/22 - there was an overclaim of 52 and 3/31/22 - there was an overclaim of 141</p>				
Afterschool Snack Program	Afterschool Snack Program (On-Site Assessment Tool - Site) (1700H)	Roosevelt-1306		06/23/2022	CAP Accepted

## NEW BRUNSWICK BD OF ED-02303530 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:11 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:06 PM				
	Onsite monitoring of the ASSP will be conducted within four weeks of the start of the program as well as a second time before the completion of the school year.				
	Date of implementation - May 25, 2022				
	Flagged by Corinne Santos-Hernandez 05/23/2022 11:03 AM				
SFA's who participate in the After School Snack Program (ASP) must complete the self-review of ASP twice per school year. The first review should be conducted within 4 weeks of start of ASP. The second review should be conducted prior to the end of the school year. Explain in detail, how the finding will be corrected, and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					
Corrective Action Plan: Removed by Corinne Santos-Hernandez 05/11/2022 01:23 PM					
CAP Removed					
Flagged by Corinne Santos-Hernandez 05/11/2022 01:16 PM					
SFA's who participate in the After School Snack Program (ASP) must complete the self-review of ASP twice per school year. The first review should be conducted within 4 weeks of start of ASP. The second review should be conducted prior to the end of the school year. Explain in detail, how the finding will be corrected, and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					
Afterschool Snack Program	Afterschool Snack Program (Other Programs)	Roosevelt-1306		06/23/2022	CAP Accepted

## NEW BRUNSWICK BD OF ED-02303530 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:11 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:06 PM				
	Onsite monitoring of the ASSP will be conducted within four weeks of the start of the program as well as a second time before the completion of the school year.				
	Date of implementation - May 25, 2022				
	Flagged by Corinne Santos-Hernandez 05/23/2022 11:03 AM				
SFA's who participate in the After School Snack Program (ASP) must complete the self-review of ASP twice per school year. The first review should be conducted within 4 weeks of start of ASP. The second review should be conducted prior to the end of the school year. Explain in detail, how the finding will be corrected, and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					
Corrective Action Plan: Removed by Corinne Santos-Hernandez 05/11/2022 01:32 PM					
CAP Removed					
Flagged by Corinne Santos-Hernandez 05/11/2022 01:32 PM					
SFA's who participate in the After School Snack Program (ASP) must complete the self-review of ASP twice per school year. The first review should be conducted within 4 weeks of start of ASP. The second review should be conducted prior to the end of the school year. Explain in detail, how the finding will be corrected, and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					
Afterschool Snack Program	Afterschool Snack Program (On-Site Assessment Tool - Site) (1700H)	Roosevelt-1306		06/23/2022	CAP Accepted



## NEW BRUNSWICK BD OF ED-02303530 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:12 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:12 PM				
	We will verify that proper amounts of snacks are being claimed according to attendance reports.  Date of implementation - May 25, 2022				
<b>Corrective Action History</b>	Flagged by Corinne Santos-Hernandez 05/23/2022 11:03 AM				
	There were several overclaim and underclaims found from the review period for this SFA.				
	Roosevelt YSS				
	3/4/22 - underclaim of 1				
	3/5/22 - overclaim of 3				
	3/10/22 - overclaim of 1				
	3/17/22 - underclaim of 1				
	3/28/22 - underclaim of 3				
Afterschool Snack Program	Afterschool Snack Program (Other Programs)	Roosevelt-1306		06/23/2022	CAP Accepted

## NEW BRUNSWICK BD OF ED-02303530 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:12 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:12 PM				
	We will verify that proper amounts of snacks are being claimed according to attendance reports.  Date of implementation - May 25, 2022				
<b>Corrective Action History</b>	Flagged by Corinne Santos-Hernandez 05/23/2022 11:03 AM				
	There were several overclaim and underclaims found from the review period for this SFA.				
	Roosevelt YSS				
	3/4/22 - underclaim of 1				
	3/5/22 - overclaim of 3				
	3/10/22 - overclaim of 1				
	3/17/22 - underclaim of 1				
3/28/22 - underclaim of 3					
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	Roosevelt-1306	410	06/23/2022	CAP Accepted

## NEW BRUNSWICK BD OF ED-02303530 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:12 AM CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:08 PM  We will ensure that two types of milk are offered AND properly documented on production records.  Date of implementation - May 25, 2022				
	Flagged by Corinne Santos-Hernandez 05/23/2022 11:02 AM  At breakfast, portion sizes planned for each component must meet both daily and weekly minimum requirements for each appropriate grade group. When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agriculture's Form web site for specific component and minimum quantity requirements. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.  On 3/17/22 - milk was not served for breakfast. There were 323 meals served that day.				
Offer vs Serve - Day of Review	Offer vs Serve - Day of Review (On-Site Assessment Tool - Site) (500H)	Roosevelt-1306	501	06/23/2022	CAP Accepted

## NEW BRUNSWICK BD OF ED-02303530 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/01/2022 11:13 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Patrick Wagener 05/24/2022 12:17 PM				
	Reimbursable meal training will take place on September 1, 2022 for all Foodservice employees.				
	Any corrective actions as a result of third party monitoring will be filed within 45 days of monitoring.				
	Date of implementation - May 25, 2022				
	Flagged by Corinne Santos-Hernandez 05/23/2022 11:03 AM				
	Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Although the on-site review portion for the administrative review was not conducted, consultants (3rd party) completed the on-site SSO monitoring forms. There were numerous corrective actions that required a follow-up review within 45 days to determine that the corrective actions resolved the problems. One of the corrective actions found was to retrain cashiers to accurately identify a reimbursable meal for Offer versus Serve (OVS). Indicate the date of implementation.				

**Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged